



(Translated Version)

Kasetsart University

**Announcement regarding Classroom Operations and On-site Workplace Measures
under the Thai Government COVID-19**

Issue 25

This announcement supplements previous Kasetsart University announcements regarding Safety Measures and Guidelines to Prevent the Spread of COVID-19, issued on 2 January 2021; and the announcements and measures of the Ministry of Higher Education, Science, Research and Innovation regarding to measures and practices to prevent the spread of the COVID-19 (No.10) issued on 27 January 2021; along with the announcement of the Bangkok Metropolitan Administration, dated 30 January 2021, about relief measures regarding the use of buildings and facilities for classroom operations, examinations, training and any other appropriate activities under the safety measures and guidelines to prevent the spread of COVID-19, Kasetsart University makes the following announcement:

1. The department that supervises the venue should manage access and organize any normal activities in strict compliance with the health safety measures and guidelines previously announced to prevent the spread of Covid-19.

1.1 Venues located on Kasetsart University campuses may be used for activities if the number of attendees is not more than 100 people. If the activity involves more than 100 attendees, the activity must be held using an online platform.

When a course examination is conducted on-site, the instructor must also provide the examination online without affecting the score of the student who must adhere to a limitation on travel and is unable to attend the on-site examination. This applies to any student who resides in or needs to pass through the Maximum Control and Rigid Restriction Area (Dark Red Zone), Samut Sakhon Province.

1.2 Stadiums, sports fields, fitness centers, parks, public activity areas, indoor sports courts, and public indoor and outdoor swimming pools may be operated normally by holding the sport competition, but with no audience in the stadium or arena. The sport competition organizers are requested to strictly follow the government health and safety measures and guidelines.

1.3 Boxing stadiums may be operated only for exercise, sport and practice; if there is a competition, an audience is not allowed in the stadium.

1.4 Libraries, museums, learning centers, botanic gardens, flower gardens, and theaters may be operated regularly.

1.5 Events that particularly pose a risk of disease spreading, such as a meeting, seminar, banquet, venues serving free food, and other gatherings taking place in Bangkok are required to limit the number of participants (may not exceed 100 people). The activity organizer must strictly supervise the participants and require the use of the ThaiChana or MorChana applications when entering and departing the event.

1.6 Food and beverage shop may be operated regularly, but with limited number of customers to ensure appropriate safe distancing. Customers are allowed to eat inside the shop but must comply with the safety measures and guidelines. After 23:00, take home service only is permitted.

1.7 Banquet services, banquet rooms, or any venue organizing a banquet must limit the number of participants (may not exceed 100 people).

1.8 Kasetsart University Veterinary Teaching Hospital may open normally.

2. All of Kasetsart University faculties, departments, institutes and offices shall resume normal work-on-site functions. Business hours will be adjusted to 09:00-16:00. Staggered working time shall be implemented. Supervisory administrative authorities or vice presidents may assign staff members to work on campuses by scheduling staffs to work in staggered shifts, thereby minimizing crowding and to preventing the spreading of COVID-19.

3. If any students, instructor, or any staff member of KU may have travelled back from areas identified as a Maximum and Strict Control Zone (Dark Red Zone), they must strictly comply with the following instructions:

3.1 If a student is unable to attend classes, examinations, training programs or any faculty activity, the student shall inform the instructor. In lieu of the on-site participation, each faculty should organize and assign appropriate alternative assignments, and should not mark the students absent.

3.2 If a member of the KU staff is unable to travel to work, the staff member shall inform appropriate supervisory administrative authorities. In lieu of on-site workplace attendance, the supervisor shall determine and assign appropriate alternative assignments or implement "Working From Home" protocols, and should not mark the staff absent.

4. Campus offices, training venues, and research stations outside Bangkok shall comply with the provincial and municipal government announcements. Heads of training venues and research stations shall supervise staff and appropriately report the practical needs and situations to their offices.

5. If any operation cannot be conducted in accordance with this announcement, the President shall have final decision-making authority.

This announcement will be effective until further notice.

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