

Tokyo Institute of Technology
International Exchange Student/International Visiting Student
ONLINE APPLICATION FORM

EXAMPLE

YSEP

Admission Qualifications (When you join YSEP)

Admission Qualifications	At the time of participation, be enrolled at a Tokyo Tech partner university(*1) and a) have completed at least two and a half years of study in a four-year bachelor's degree program, b) have completed at least two years of a three-year bachelor's degree program, or c) be in a master's degree program
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(*1) YSEP participants must have student status at their home university during their period of study at Tokyo Tech.

By checking the box, I certify that I have the qualifications to apply for YSEP.

If you entered university as a transfer student or as an entering sophomore or above, please state the details in this box.

1. Full Legal Name (in the English alphabet as written in your passport):

NORMAN

(Family name (last))

Nicolas

(Given name (first))

Yusuke

(Middle name)

2. Date of Birth(Year / Month / Day): 1989/ 10 / 25

3. Gender: Male

4. Nationality: French

5. Current Mailing Address:

Country: France

Postal/Zip Code: 75008

Address: 35 avenue Montaigne, Paris

Telephone Number (Including country and area codes): +33 1 4443-2800

Fax Number (Including country and area codes): +33 1 4443-2801

Email Address: nnorman@techmail.com

6. Native Language: French

7. English Language Proficiency: _____

<input type="checkbox"/>	Native/Bilingual
<input checked="" type="checkbox"/>	Advanced
<input type="checkbox"/>	Intermediate
<input type="checkbox"/>	Beginner

If you are a non-native English speaker, please enter the result of one of the following English language proficiency tests and submit a copy of your score as an attachment. If you choose Other to certify your English proficiency, please submit the conversion tables between the score of the other test and the TOEFL, TOEIC, or IELTS tests.

Test Name	Date Taken (Year/Month)	Score
TOEFL (iBT)	2011/10	105
TOEFL (PBT)		
TOEIC		
IELTS		
*Other ()		

*() Please enter the name of the test.

8. Japanese Language Proficiency:

*This information will not be used for selection purposes.

Have you ever studied Japanese, either academically or for personal reasons?:

<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	No

Name and Address of Institution where you studied:

Study Period and Study Hours:

2011 Year 10 Month ~ 2012 Year 09 Month
100 Hours

Please describe your Japanese language proficiency level. (ex: I can speak Japanese in daily conversation, or can write 100 Kanji words.)

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Please enter the results of the Japanese-Language Proficiency Test (JLPT) if you have taken it.

Date Taken (Year/Month)	Level	Score
2011/10	N5	150

9. Educational Background: List all high schools and universities attended INCLUDING your current home university here.

1) High School

Name of School	Nice Technical High School
Location (City, Country)	Nice, France
Entrance Date (yyyy/mm)	2006/09
Graduation Date (yyyy/mm)	2008/07

2) University/College

University/College (Undergraduate - Bachelor)
University/College (Graduate - Master's)
University/College (Graduate - Doctoral)

Name of School	Paris International University
Location (City, Country)	Paris, France
Entrance Date (yyyy/mm)	2008/09
(Expected) Graduation Date (yyyy/mm)	2011/07

3) University/College

Name of School	Seattle Technology University
Location (City, Country)	Seattle, USA

Entrance Date (yyyy/mm)	2011/09
(Expected) Graduation Date (yyyy/mm)	2012/07

4) University/College

Name of School	Paris International University
Location (City, Country)	Paris, France
Entrance Date (yyyy/mm)	2016/09
(Expected) Graduation Date (yyyy/mm)	2018/08

Other related experience, if any: (ex: internship, career experience)

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10. Current/Home University:

Name

Paris International University

Location (City, Country)

Paris, France

Faculty / Department

Faculty of Engineering

Major(s) / Field(s) of Study

Mechanical Engineering

Entrance Date (yyyy/mm)

2016/09

(Expected) Graduation Date (yyyy/mm)

2018/08

Year of study at the present time:

<input type="checkbox"/>	Undergraduate Level – 2nd Year
<input type="checkbox"/>	Undergraduate Level – 3 rd Year
<input type="checkbox"/>	Undergraduate Level – 4 th Year
<input checked="" type="checkbox"/>	Graduate Master's Level – 1 st Year
<input type="checkbox"/>	Graduate Master's Level – 2 nd Year
<input type="checkbox"/>	Graduate Master's Level – 3 rd Year
<input type="checkbox"/>	Graduate Master's Level – 4 th Year
<input type="checkbox"/>	*Other (enter your level of study here)

Year of study upon arrival at Tokyo Tech:

	Undergraduate Level – 3 rd Year
	Undergraduate Level – 4 th Year
✓	Graduate Master’s Level – 1 st Year
	Graduate Master’s Level – 2 nd Year
	Graduate Master’s Level – 3 rd Year
	Graduate Master’s Level – 4 th Year
	*Other (enter your level of study here)

YSEP students must be enrolled/registered at their home universities during the period of participation.

By checking the box, I certify that I will be enrolled/registered at my home university during the period of participation.

Note: Please inform the YSEP Office of any and all academic plans you have before or during the YSEP program. In particular this applies to current 4th-year undergraduates who might be graduating from their current universities and then beginning graduate studies at the same or another institution. Please inform us of all names of institutions and relevant dates.

Ex: I plan to enter a master's course at XXX university on Sept.201X

11. Expected period of stay at Tokyo Tech:

✓	YSEP / Autumn Semester (from September to February)
	YSEP / Spring Semester (from March to August)

Approximate Return Date to your home university:

Year Month

*Applicants applying for one semester of study who wish to receive JASSO scholarship funding are required to stay a full six-months according to the terms of the scholarship set forth by JASSO.

12. Have you applied for any other Tokyo Tech student exchange programs?

✓	No. I have never applied for any other Tokyo Tech exchange programs.
	Academic Cooperation Agreement Program (ACAP)
	Summer Exchange Research Program (SERP)
	AOTULE Student Exchange Program
	CAMPUS Asia Summer Program

	CAMPUS Asia Joint Educational Program
	CAMPUS Asia Summer and Joint Educational Combined Program
	TiROP Summer Program
	TiROP Joint Educational Program
	*Other (enter the name of the exchange program to which you applied here)

13. Scholarship:

The following questions are included so that Tokyo Tech can better understand the financial situations of YSEP applicants if they participate in the program.

Your responses to these questions will not be factors in Tokyo Tech's decision of whether to offer you a place in the program.

Have you applied for any other scholarships **NOT THROUGH** Tokyo Tech? If so, please indicate the name(s) and amount(s) of the scholarship(s) for which you have applied.

	Name of Scholarship	Monthly Amount (Japanese yen)
1	MEXT Youth Scientist Scholarship	50,000 yen/month
2		

Please indicate your intentions regarding the JASSO Scholarship and your admission decision if you are not selected as a JASSO Scholarship recipient:

<input checked="" type="checkbox"/>	I plan to apply for the JASSO Scholarship, and WILL enroll in YSEP even if I do not receive scholarship funding.
<input type="checkbox"/>	I plan to apply for the JASSO Scholarship, but will NOT enroll in YSEP if I do not receive scholarship funding.
<input type="checkbox"/>	I do NOT plan to apply for the JASSO Scholarship.

Note: Students applying for JASSO scholarships who have also applied for another scholarship.

Unlike JASSO, some scholarship foundations do not allow their recipients to receive a stipend from another scholarship foundation. Please confirm that receipt of a JASSO scholarship WILL NOT jeopardize funding which you already receive from another scholarship foundation.

By checking the box, I certify that receipt of the JASSO scholarship WILL NOT

jeopardize funding which I already receive.

14. Dormitory:

Please indicate your intentions regarding the Tokyo Tech recommended dormitory and your admission decision if you are not selected for a dormitory.

(Information: Available dormitories for YSEP students (off campus))

Shofu Dormitory* (about 10 minutes' walk from Aobadai station in Kanagawa prefecture)

Umeoka Dormitory* (about 15 minutes' walk from Fujigaoka station in Kanagawa prefecture)

Komaba International Dormitory (about 3 minutes' walk from Komaba-Todaimae station in Tokyo)

Minamishinagawa House (for male students, about 10 minutes' walk from Ooimachi station in Tokyo)

Senzokuie House (for female students, about 15 minutes' walk from Ookayama campus in Tokyo)

*YSEP students will be assigned twin or triple rooms with other YSEP students.

Dormitory Fees: 20,900 JPY ~62,500 JPY per month (including Water, Gas, Electricity Fees)

There is an entrance fee depending on the dormitory.

<input checked="" type="checkbox"/>	I plan to apply for the Tokyo Tech recommended dormitory, and WILL enroll in YSEP even if I am not selected for a dormitory.
<input type="checkbox"/>	I plan to apply for the Tokyo Tech recommended dormitory, but will NOT enroll in YSEP if I am not selected for a dormitory.
<input type="checkbox"/>	I do NOT plan to apply for the Tokyo Tech recommended dormitory. I will find my own accommodation in Japan by myself.

15. Visa:

Proposed Visa Status during your study/stay at Tokyo Tech: Student Visa

If you are entering Japan under a status other than Student Visa, please indicate here:

16. Name and title of your reference:

*From whom you will submit your recommendation letter

Name Michael Smith

Title Professor, Mechanical Engineering at Paris International University

17. Intended Research Field at Tokyo Tech:

Mobility and Control Engineering / Robot Creation

18. Intended Academic Advisor(s) at Tokyo Tech

Please indicate three Academic Advisors at Tokyo Tech and fill in your proposed research plan under each advisor.

Please be sure to choose Academic Advisors at Tokyo Tech whose job title is "Professor" or "Associate Professor" or "Lecturer". Other instructors are not eligible to become a YSEP Academic Advisor.

State your first choice for academic advisor at Tokyo Tech and describe your proposed research plan for when you join the laboratory (be as specific as possible). Please provide a detailed description of your research plan. This is necessary to determine if your research will be feasible or not.

() YSEP academic advisor - First choice:

Name:	Toyoko Suzuki
Job Title:	Professor Associate Professor Lecturer
Affiliation:	School of Engineering
Proposed research plan (approximately 200 words in length):	

State your second choice for academic advisor at Tokyo Tech and describe your proposed research plan for when you join the laboratory (be as specific as possible). Please provide a detailed description of your research plan. This is necessary to determine if your research will be feasible or not.

() YSEP academic advisor - Second choice:

Name:	Masaki Osaki
Job Title:	Professor Associate Professor Lecturer
Affiliation:	School of Science
Proposed research plan (approximately 200 words in length):	

State your third choice for academic advisor at Tokyo Tech and describe your proposed research plan for when you join the laboratory (be as specific as possible). Please provide a detailed description of your research plan. This is necessary to

determine if your research will be feasible or not.

() YSEP academic advisor - Third choice:

Name:	Rie Yamada
Job Title:	Professor Associate Professor Lecturer
Affiliation:	School of Materials and Chemical Technology
Proposed research plan (approximately 200 words in length):	

***Applicants applying for YSEP do not need to contact any professors directly at the time of application.** Arrangements will be made after the examination and selection of YSEP participants.

NOTE:

If it is not possible for any of the three to advise you, you will be assigned to another laboratory that specializes in a field related to one of the laboratories you indicated. Please note that even after receiving the YSEP acceptance letter, there is still a possibility that you will not be accepted if a suitable professor at Tokyo Tech cannot be found.

*Refer to the following websites for choosing and contacting a potential Academic Advisor.

<Tokyo Tech STAR Search (Researcher Finder)>

<http://search.star.titech.ac.jp/titech-ss/index.act?lang=en>

<Tokyo Tech Open Course Ware (Tokyo Tech OCW)>

<http://www.ocw.titech.ac.jp/index.php?lang=EN>

19. Statement of Intent (excluding the research proposals above):

*Include the following, as specifically and concisely as possible:

- i) What have you studied at your home university?
- ii) Why do you wish to study in Japan and/or at Tokyo Tech?

***The statement should be approximately 200 words in length.**

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20. Emergency Contact Person:

Name	John Norman
Relationship	Father
Address	23 Norbert Street, Paris, France 75000
Phone Number	+33 1 4443-2700
Fax Number	+33 1 4443-2701
Email Address	jnorman@pps.com

21. Additional Required Documents:

Please upload the following documents (in required format) to complete the application process.

① Official Transcript of your academic record in English (PDF) <i>*Please include the guidelines for the grading system in English.</i> <i>*Please submit transcripts from at least the last academic year.</i>	Upload
② Recommendation Letter(s) from the Applicant's academic supervisor(*) at Home University (Free format) (PDF) <i>*Associate Professor or equivalent and above.</i> <i>*Unfortunately, we cannot regard language teachers as academic supervisors.</i>	Upload
③ Verification of Student Status at your home university (PDF) <i>*Please certify your student status at your home university while at Tokyo Tech</i>	Upload
④ Application for Tokyo Tech Student ID Card (WORD)	Upload
⑤ Application for Certificate of Eligibility (EXCEL)	Upload
⑥ Copy of Passport (PDF) <i>*Page(s) that verify your name, nationality and photo.</i> <i>*If you don't have a passport at the time of application, please submit a copy immediately upon receipt of the admissions results from Tokyo Tech.</i>	Upload
⑦ Official Test result of TOEFL(iBT, PBT), TOEIC, IELTS. (PDF) Or other official test which will certify the applicants' English proficiency and the Conversion tables between the score of the test and TOEFL, TOEIC,	Upload

IELTS. <i>*Native speakers of English are exempt from this requirement.</i>	
⑧ Photograph (JPEG) <i>*4.5×3.5 cm, taken within the past six months.</i> <i>*The file must be less than 2MB, 350 (height) X 290 (width) pixels, JPEG format with a resolution of more than 300 dpi.</i> <i>*The photo should be in color with no background and must provide a clear, front view of the applicant's entire face.</i>	Upload
⑨ Portfolio of your previous work (Free file format) <i>*Required only if your major is architecture</i>	Upload

***Note: In addition to the online submission of the above documents, Tokyo Tech may request submission of originals for selection, visa application, etc.**

*Please download forms for 4) and 5) at the YSEP website.

<http://www.ryu.titech.ac.jp/~ysep/>

AGREEMENT

I hereby certify that: 1) the information provided above is complete and accurate; and 2) if accepted by the Program, I shall abide by the rules and regulations of Tokyo Institute of Technology and the laws of Japan.

All personal information provided in this application will be used only for the purpose of screening application documents and will not be provided to any outside party except in the cases where (i) it is required by law, or (ii) Tokyo Tech obtains your permission to do so.

By checking the box, I certify that I have read the above statement and agree to the terms stated herein.

Date of Submission(Year / Month / Day): _____

IMPORTANT

- 1) Please make sure you have completed the Application Form and attached all the necessary documents before submitting your application. Tokyo Tech will not accept any incomplete applications or documents received after the stated deadline.
- 2) Submitted documents will not be returned under any circumstances. Please keep a copy of all documents for your own reference.
- 3) Admission may be withdrawn at any time, even after enrollment, if the application

documents are found to be invalid or contain false information.

4) If you have trouble uploading documents or experience any technical difficulties during the process, please contact the program you apply for at:

- application2ysep@jim.titech.ac.jp