

Sample

経費支弁書

Letter of Financial Support

入国管理局長 殿
To: Director of Immigration Bureau

国籍 Nationality Japan
氏名 Name Ibaraki Manabu
生年月日 Date of birth 1999 年 3 月 31 日 (男・女) (Male/Female)

私は、このたび上記のものが日本国に在留中に入国した場合の経費支弁者になりましたので、下記のとおり経費支弁の引き受け経緯を説明するとともに経費支弁について証明します。
I have become a financial supporter of the above applicant during his/her stay in Japan and therefore I would like to explain the reason for support and make the following statement:

1. 経費支弁の引受け経緯 (申請者の経費支弁を引受けた経緯及び申請者との関係について具体的に記載してください。
Reason for support (Explain the circumstance and the relationship between yourself and the applicant in detail. Also please state that you will be responsible for the financial need)

私, Ibaraki Taro は Ibaraki Manabu の父であり、息子の学費については彼が大学卒業まで負担するものである。息子の長年の夢であった日本への留学についても、また父親として支援する。
I, Ibaraki Taro, am Ibaraki Manabu's father. I will bear his school-expense until he graduates from university. As to study abroad in Japan which is his long-cherished dream, I also give the financial support to him as the role of his farther as much as possible.

2. 経費支弁内容
Content of financial support

私 Ibaraki Taro は、上記の者の日本国滞在について、下記のとおり経費支弁することを証明します。

I hereby prove that I will support the above applicant during his/her stay in Japan.

- (1) 学費 毎月・半年ごと・年間 --- 円
Tuition Monthly/Semi-annually/Annually JPY
- (2) 生活費 月額 60,000 円
Living expenses Monthly amount JPY
- (3) 支弁方法 (送金・振込み等支弁方法を具体的に書いてください。)
Method of support (Explain method of remittance, transfer, etc.)

まず、渡日する際に生活費の2か月分相当の現金 120,000 円を手渡します。

渡日後は息子の銀行口座に毎月 60,000 円を送金します。

Firstly, I will hand over cash 120,000 JPY equivalent to his living expense for two months to him when he goes to Japan. After he arrives at Japan, I will remit money 60,000 JPY to his bank account monthly

2020 年 4 月 1 日
Year Month Day

経費支弁者
Supporter:

住所 Address 2520 Massachusetts Avenue N.W., Washington D.C., 20008-2869, U.S.A.

Tel +1-202-238-6700
E-mail IOIU@mlibarakia.jp

氏名 (署名) Name (Signature) Ibaraki Taro

学生との関係 Relationship to the applicant Farther

Form2 と対応する

It corresponds with Form 2

Financial supporter (employed)	
Supporter name	Ibarakidai Taro
Relationship	Father
Address	2520 Massachusetts Avenue N.W., Washington D.C., 20008-2869, U.S.A.
Terephone number	+1-202-238-6700
Name of employment	ZZ Inc.
Occupation	Office worker
Address of employment	299 Park Avenue, New York, NY 10171, U.S.A.
Telephone No. of employment	+1-212-371-8222
Annual income (Your country's currency)	40,000
*Your country's currency	USD
*Exchange rate (your county's currency →JPY)	100
*The date of exchange rate	2020/4/1
Annual income (JPY)	JPY 4,000,000.00
The total amount of financial support from the supporter (employed) (A=a × c)	JPY 660,000.00
<Detail a> Monthly amount of financial support	JPY 60,000.00
<Detail c> Period to be supported by the supporter (= Number of months for study in Japan)	11
As one part of the total amount of financial support (A), the cash intended to carry from abroad (Reference: Financail support for two months)	JPY 120,000.00

A: Method of support to pay for expenses while in Japan:

(Form6) Letter of Financial Support

(Attachment A) A copy of the supporter's annual income certificate