



Information Sheet about Tokyo Tech

Contact Information	
Name of University	Tokyo Institute of Technology (Tokyo Tech)
Office dealing with study abroad/ exchange matters	International Student Exchange Division
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Postal Address	International Student Exchange Division Tokyo Institute of Technology 2-12-1-W8-104 Ookayama, Meguro-ku, Tokyo, 152-8550, Japan
Website of University	http://www.titech.ac.jp/english/

Requirements for Exchange Students	
Academic Level	<p><YSEP (Research-oriented program)> Those with student status at their home university, enrolled in the following programs at the time they start research at Tokyo Tech:</p> <ul style="list-style-type: none"> ✓ Doctoral program ✓ Master's program ✓ Bachelor's program (at least two and a half years of study) <p><ACAP (Course-oriented program)> Those with student status at their home university, enrolled in the following programs at the time they start coursework at Tokyo Tech:</p> <ul style="list-style-type: none"> ✓ Doctoral program ✓ Master's program ✓ Bachelor's program (at least one year of study) <p>*For 2nd- or 3rd-year undergraduate students, an official Japanese Language Proficiency Test (JLPT) result or equivalent document is required as they are supposed to take courses conducted in Japanese.</p> <p>*Both YSEP and ACAP students must have student status at their home universities during the period of participation.</p> <p>*If an undergraduate student has the academic ability equivalent to that of one in the final year of a bachelor's degree, he/she may take graduate courses offered in English. Some courses may have prerequisites.</p>
GPA Requirement & Other Academic Qualification	Not required

Language Proficiency Requirement	<p><YSEP (Research-oriented program)> High-level English ability is required for conducting research and communicating with laboratory colleagues. * Submission of official test scores such as TOEFL, TOEIC, IELTS, etc. is strongly recommended.</p>
	<p><ACAP (Course-oriented program)> High-level English or Japanese ability is required for taking courses. * Submission of official test scores such as TOEFL, TOEIC, IELTS, etc. is strongly recommended. * An official Japanese Language Proficiency Test (JLPT) result or equivalent document is required for undergraduate program students except for those in their final year.</p>

Application for Exchange Programs

Application Deadline	As per Letter of Announcement or General Information
Documents necessary for application	As per Letter of Announcement
Additional Required Document	<ul style="list-style-type: none"> • Health Certificate for Infectious Diseases (other than COVID-19) <p>Students are required to submit the Health Certificate within the three-month period before their planned date of arrival in Japan. For details, please refer to the following website; https://www.titech.ac.jp/english/student-support/prospective-students/admitted/international-infection</p>
Website for Programs	https://www.titech.ac.jp/english/international-student-exchange/prospective-students/non-degree

Academic Calendar

1st semester	1st Quarter: Course Period	from early April to the end of May
	1st Quarter: Examination Period	from the end of May to early June
2nd semester	2nd Quarter: Course Period	from mid-June to the end of July
	2nd Quarter: Examination Period	from the end of July to early August
	3rd Quarter: Course Period	from late September to mid-November
	3rd Quarter: Examination Period	from mid-November to late November
	4th Quarter: Course Period	from early December to the end of January
	4th Quarter: Examination Period	from the end of January to early February

Useful Information for Exchange Students

<p>General Information about Tokyo Tech</p>	<p>Established in 1881, Tokyo Tech is Japan's leading national university in science and technology. The Institute's three campuses in Ookayama, Suzukakedai and Tamachi are home to 1,150 faculty members and approximately 10,000 students (around 4,800 undergraduates, 5,100 postgraduates and 100 research students) in 6 Schools and 19 Departments. International students comprise nearly 13% of the student body.</p> <p><About Tokyo Tech> http://www.titech.ac.jp/english/about/overview/index.html</p> <p><Schools and Departments> http://www.titech.ac.jp/english/about/organization/index.html</p> <p><Tokyo Tech STAR Search (Researcher Finder)> http://search.star.titech.ac.jp/titech-ss/index.act?lang=en</p>
<p>Visa Status/ Procedures to obtain a student visa</p>	<p>International students at Japanese universities are required to obtain a "student" visa. Obtaining "student" visa status is essential in order to apply for various kinds of assistance and scholarships for international students.</p> <p><Procedures to obtain a student visa></p> <ol style="list-style-type: none"> 1) After the application, the staff of the International Student Exchange Division apply for the student's COE (Certificate of Eligibility), which is documentation used for obtaining a visa to study in Japan. 2) The Immigration Bureau in Tokyo issues the COE and sends it to Tokyo Tech. 3) The staff of Tokyo Tech send the COE to a student exchange officer of the student's home university. 4) After the COE is handed to the student, he/she must use it to apply for a "student" visa at the Japanese Embassy/ Consulate in his/her home country .
<p>Dormitory for Exchange Students</p>	<p><Both YSEP and ACAP> Exchange students take priority when Tokyo Tech dormitories are allocated. However, we cannot guarantee each student a room, since the number of dormitory rooms is limited.</p> <p>After the applicant's enrollment has been formally accepted, about 1.5 to 1 month before enrollment, the staff of the Student Support Division contact the student by email to provide the information about our dormitory.</p> <p>(Fees) 20,000 JPY-72,500 JPY per month (varies by dormitory) There is an entrance fee depending on the dormitory.</p> <p>For more details, please visit our website: https://www.titech.ac.jp/english/student-support/students/dormitories-and-accommodations</p>
<p>Apartment Information Service for International Students</p>	<p>After enrollment, the COOP service at Tokyo Tech provides useful information for students who seek to rent private apartments on their own. Tokyo Tech will be an institutional guarantor when a student rents an apartment.</p>
<p>Orientation for Exchange Students</p>	<p>Orientations for incoming exchange students are held regularly.</p>

Scholarship for Exchange Students	<p>Sponsor: Japan Student Services Organization (JASSO) Name of scholarship: Scholarship for Short-term Study in Japan Monthly stipend: JPY 80,000</p>
Japanese Language Classes	<p>Course Period: each quarter Registration Period: the beginning of each quarter Website: http://js.ila.titech.ac.jp/~web/index.html</p>
Regular Courses taught in English	<p><Undergraduate Level> List of Graduate Courses Available to Undergraduate-level Exchange Students (in English) https://www.titech.ac.jp/english/international-student-exchange/prospective-students/non-degree/course-information</p> <p><Graduate Level> List of Syllabus for Graduate Courses: http://www.titech.ac.jp/english/enrolled/life/graduate_timetables.html (Courses marked with ★ will be taught in English in principle.) Tokyo Tech OCW (Open Course Ware) (for detailed information on each course): http://www.ocw.titech.ac.jp/index.php?lang=EN</p> <p>*Students might not be able to take courses on the list because of the capacity of the class room.</p>
Explanation of Credits	<p><Explanation of Credits> http://www.titech.ac.jp/english/enrolled/life/credit.html</p> <p>(For reference) <Basic Degree Requirements for degree-seeking students> http://www.titech.ac.jp/english/enrolled/procedures/degree_requirements.html</p>
Academic Record	<p>The record will be sent to each student's home university after the end of each semester (NOT each quarter).</p>

Insurance	<p>The following insurance is compulsory for international exchange students:</p> <p>1) National Health Insurance: Their payment will be 30 % of the medical expense when they receive treatment at hospitals due to sickness/injuries. *It costs about 30,000 JPY per year. The exact cost varies by the municipal office where the student is registered.</p> <p>In addition to this:</p> <p>2-1) Disaster and Accident Insurance for Students (GAKKENSAI): Benefits will be paid in case of unexpected disasters or accidents during regular curricular/extracurricular activities and while commuting.</p> <p>2-2) Personal Liability Insurance for Students (GAKKENBAI): To indemnify students for personal liability provided by law for injuries caused to a third party or properties damaged during regular curricular activities, school events and while commuting.</p> <p>*Disaster and Accident Insurance for Students (GAKKENSAI) & Personal Liability Insurance for Students (GAKKENBAI) cost 1,340 JPY in total per year.</p> <p>3) Additional "Comprehensive Insurance for Students' Lives" coupled with GAKKENSAI (students who enroll in GAKKENSAI is eligible to join) covers indemnity liability, injury and illness on and off campus and coverage for out-of-pocket medical expenses. It costs 8,060 JPY for 6 months.</p>
Other Useful Websites	<p>Campus Map: http://www.titech.ac.jp/english/maps/index.html Academic Calendar for the 2022-2023 Academic Year: https://www.titech.ac.jp/english/enrolled/life/schedules/ Study in Japan: https://www.studyinjapan.go.jp/en/</p>