

19. จดหมายแสดงความยินดีกับตำแหน่งใหม่

Dear [name],

On behalf of [name of the faculty], Kasetsart University, I would like to congratulate you on your new appointment as [position]. *[Additional information if the writer (for example, the Dean or the Director) has a personal/close relationship with the person].* We are confident that under your leadership and guidance [faculty, university/organization] will thrive to great success and continue to play its significant role in our close relations as always.

We look forward to further cooperation between our institutions in the future.

Yours sincerely,



Handwritten signature and stamp of the International Affairs Division. The stamp consists of the text "INTERNATIONAL AFFAIRS DIVISION" in a stylized, blocky font, with a small circle above the "I".